



OFFICE OF PROCUREMENT SERVICES
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ADDENDUM NO. 1

Date: April 22, 2014

RFP No. 14-0426

RFP Title: Guardrail Weed Trimming and Trash Removal

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum does not change the date for receipt of bids or proposals.

The purpose of this addendum is to provide confirming information to all potential responding vendors in association with the RFP. The information provided herein summarizes discussions at the non-mandatory pre-proposal meeting.

The pre-proposal conference commenced with a general review of the RFP with specific emphasis paid to various specific terms and conditions of the RFP including:

- Method of Award – Pass/Fail Proposal Evaluation and Award as stated in Section 1.3
- Completion requirements (Section 1.13.2) regarding how the vendors shall submit offers to the County. Vendors shall submit their offers in two (2) parts simultaneously. The two parts (Technical Proposal and the Price Proposal) are to be submitted concurrently in separate envelopes, each plainly labeled with the solicitation number and the vendors name and address. Two (2) proposals (Technical and Pricing) and one (1) complete copy of the (Technical and Pricing) proposal shall be submitted by the vendor and shall be sealed and delivered to Procurement Services no later than the official due date and time.

Clarification:

It was confirmed that the scheduled pre-proposal conference was a non-mandatory conference.

Delete the following paragraph – Section 1.3, Method of Award, 2, paragraph three (3):

~~The County intends to award this solicitation to three (3) separate vendors for three (3) designated mowing service areas. The areas of the County to be maintained by the vendor have been divided into three (3) separate mowing service areas of the County as shown in Section 5, Attachment 4. Vendors are~~

~~encouraged to submit a price proposal on any and all of the three (3) service areas, but are advised that the County intends to award only one (1) service area to any specific vendor to ensure adequate operational capacity and coverage for the entire County. The County may consider award of multiple services areas to one (1) vendor, if that vendor can demonstrate that it meets the minimum required equipment for each service area as shown in Section 2, Subsection 8. When a vendor submits a proposal for a specific service area, it shall be for all mowing routes within that service area. Specific service area award recommendations will be based on the structure that provides the best overall pricing to the County.~~

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____